

**WOMEN HELPING WOMEN
JOB DESCRIPTION**

TITLE: Advocate for Law Enforcement

DEFINITION: In addition to the Crisis Intervention Specialist, establishes and maintains effective working relationships with the domestic violence liaison officers of the Cincinnati Police Department. Serves as a liaison between domestic violence survivors, police and court systems. Provides telephone and/or face-to-face advocacy with these victims after a police report has been filed.

QUALIFICATIONS: See Crisis Intervention job description

RESPONSIBILITIES & EXPECTATIONS:

1. Program Related

- Provides on-site services at the various police districts.
- Provides crisis intervention and advocacy to domestic violence survivors after a police report has been filed.
- Maintains regular communications with the domestic violence liaison officers of the Cincinnati Police Division in order to sustain effective working relationships.
- Assists with the training of Cincinnati Police recruits and Agency volunteers.

2. Administrative Functions

- Maintains records and reporting systems for the Agency and the Cincinnati Police Department.

3. Team

- Participates in police district meetings and functions as requested by the district.
- Keeps the supervisor aware of any difficulties functioning within the police districts.

4. Management & Supervision **N/A**

5. Community Involvement

- Consistently advances the agency and promotes positive public relations.

6. Other duties as assigned

ACCOUNTABILITY: Direct Services Supervisor

HOURS: Full Time

PAY BASIS: Hourly

BENEFITS: As stated in the current Human Resources Policies

Women Helping Women complies with applicable laws requiring reasonable accommodations for individuals with disabilities.

5/09